| Publish date | Ticket Title  | Туре            | Briefs           | Writer       | Writer Assign Date | Writer Due Date | Editor       | Editor Assign Date | Editor Due Date | Published-Y/N |
|--------------|---|-----------------|------------------|--------------|--------------------|-----------------|--------------|--------------------|-----------------|---------------|
| 1/4          | https://pocket-lawyer.atlassiar How To Calculate and Withhold Payroll Taxes   | QUICK REFRESH   | Aimee            | N/A          | 12/20/22           | 1/2/23          | Patti        | 1/2/23             | 1/4/23          | Y             |
| 1/4          | https://pocket-lawyer.atlassiar The Tax Consequences of Gifting Cryptocurrency  | QUICK REFRESH   | Patti            | N/A          | 1/6/23             | 1/11/23         | Patti        | 1/2/23             | 1/4/23          | Y             |
| 1/4          | https://pocket-lawyer.atlassiar Rental Income Tax Guide for Landlords   | QUICK REFRESH   | Aimee            | N/A          | 12/28/22           | 12/30/22        | Patti        | 1/2/23             | 1/4/23          | Y             |
|              | 1099-K Tax Changes for Businesses and Landlords   |                 |                  |              |                    |                 |              |                    |                 | Y             |
| 1/5          | https://pocket-lawyer.atlassiar Coming Soon   |                 | N/A              | N/A          |                    |                 | Patti        | 1/2/23             |                 |               |
| 1/5          | https://pocket-lawyer.atlassiar What Does It Mean if I Get a 1099-K Tax Form?   | QUICK REFRESH   | Aimee            | N/A          | 12/16/22           |                 |              | 1/2/23             |                 |               |
| 1/6          | https://pocket-lawyer.atlassiar Is Sports Betting Legal in My State?  | REFRESH         | Aimee            | Derek        | 12/16/22           |                 | Michael K2   | 1/3/23             |                 |               |
| 1/6          | https://pocket-lawyer.atlassiar How To Get Funding for a Small Business   | REWRITE/NEW     | Patti            | Jessica - WA | 1/6/23             | 1/11/23         | Alex (L1)    | 1/11/23            | 1/13/23         | Y             |
| 1/9          | Best Rental Property Upgrades To Make Before<br>https://pocket-lawyer.atlassiar Selling   | REFRESH         | Aimee            | Derek        | 12/28/22           | 12/30/22        | Michael- K1  | 1/3/23             | 1/6/23          | Y             |
| 1/10         | https://pocket-lawyer.atlassiar Maintaining Morale in the Workplace   | REFRESH         | N/A              | N/A          |                    |                 | Patti        | 1/10/23            | 1/10/23         | Y             |
| 1/11         | Is There a Tax Extension Available for Individuals<br>https://pocket-lawyer.atlassiar Filing in 2022?   | REFRESH         | Aimee            | Justin       | 12/16/22           | 12/23           | Michael J2   | 12/28/22           | 12/30/22        | Y             |
| 1/11         | Are Tax Extensions Available for Businesses Filing<br>https://pocket-lawyer.atlassiar in 2023?  | REFRESH         | Aimee            | Justin       | 12/16/22           | 12/23           | Alex H1      | 12/29/22           | 1/6/23          | Y             |
| 1/12         | Types of Property Deeds - new title: Understanding <a href="https://pocket-lawyer.atlassiar">https://pocket-lawyer.atlassiar</a> Property Deeds and Your Ownership Rights | MAJOR REFRESH   | George           | Taylor       | 1/9/23             | 1/13/23         | Michael - L2 | 1/16/23            | 1/20/2023       | Y             |
| 1/13         | https://pocket-lawyer.atlassiar Divorce and Taxes: What You Need To Know  | REFRESH         | Aimee            | Justin       | 12/16/22           | 12/19           | Alex H2      | 12/29/22           | 1/4/23          | Y             |
| 1/13         | https://pocket-lawyer.atlassiar Guide to Capital Gains Taxes on Real Estate Sales   | REFRESH         | Aimee            | Justin       | 12/16/22           | 12/23/22        | Alex H3      | 12/29/22           | 1/4/23          | Y             |
| 1/16         | https://pocket-lawyer.atlassiar When To Buy a Home in a Fluctuating Market  | New Legal Guide | Nicole           | David W      | 1/10/23            | 1/14/23         | Alex - M1    | 1/18/23            | 1/23/23         | Υ             |
| 1/17         | Collecting Past-Due Alimony or Child Support<br>https://pocket-lawyer.atlassiar Payments  | MAJOR REFRESH   | George           | Leiga R      | 1/20/23            | 1/26/23         | Alex - O2    | 1/26/23            | 1/30/23         | Y             |
| 1/18         | https://pocket-lawyer.atlassiar Business Planning With the Risk of a Recession  | New Legal Guide | Nicole           | Jessica      | 1/11/23            | 1/17/23         | Alex - M2    | 1/18/23            | 1/23/23         | Y             |
| 1/19         | How To Rent Out a Garage, Storage or Parking<br>https://pocket-lawyer.atlassiar Space   | New Legal Guide | Nicole           | Tyler Rose   | 1/9/23             | 1/13/23         | Michael - L1 | 1/16/23            | 1/19/2023       | Y             |
| 1/20         | How To Retire Early With a Rental Property and<br>https://pocket-lawyer.atlassiar 401(k)?   | New Legal Guide | Nicole           | Taylor       | 1/16/23            | 1/20/23         | Michael - N1 | 1/25/23            | 1/27/23         | Y             |
| 1/23         | Handling a Subpoena or Search Warrant at Your<br>https://pocket-lawyer.atlassiar Business   | New Legal Guide | Nicole           | Jessica - WA | 1/19/23            | 1/23/23         | Alex - O1    | 1/26/23            | 1/30/23         | Y             |
| 1/24         | https://pocket-lawyer.atlassiar How To Write a Landlord Reference Letter  | New Legal Guide | Nicole           | Derek        | 1/18/23            | 1/19/23         | Alex - M3    | 1/19/23            | 1/23/23         | Y             |
| 1/25         | How To Level Up From Contractor to Business<br>https://pocket-lawyer.atlassiar Owner  | New Legal Guide | Nicole           | David W      | 1/19/23            | 1/23/23         | Michael - N2 | 1/25/23            | 1/26/23         | Y             |
| 1/26         | Small Business Owner Guide To Tax and<br>https://pocket-lawyer.atlassiar Self-Employment  | New Legal Guide | No brief - pitch | Cindy        | 12/12/22           | 12/19/22        | Michael - J1 | 12/27/22           | 12/30/22        | Y             |